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SAPC INFORMATION NOTICE 25-06

May 16, 2025

TO: SAPC Contracted Youth Services Providers

FROM: Gary Tsai, M.D., Bureau Director 
Substance Abuse Prevention and Control Bureau

SUBJECT: **RYSE INITIATIVE - PILLAR I: Reimagining Environments for Substance Use Disorder Engagement and Treatment**

The Reimagining Youth SUD Engagement (RYSE) Initiative aims to transform youth substance use disorder (SUD) services by engaging youth providers and clients to identify ways to reimagine youth engagement and better tailor youth SUD services to enhance engagement and retention. The RYSE Initiative strives to take a fresh and different approach to better engage youth. The Department of Public Health's Substance Abuse Prevention and Control Bureau (SAPC) will support the implementation of the RYSE Initiative through the following four pillars:

- 1) Reimagining Environments for SUD Engagement and Treatment (RESET) funds
- 2) Youth listening sessions
- 3) Non-monetary incentives
- 4) Field-based services

This Information Notice (IN) serves to launch RESET funds, Pillar I of the RYSE Initiative. RESET funds are designed to support the implementation of RYSE by providing youth SUD provider agencies with one-time funds to create spaces in treatment facilities that are meant to increase youth engagement and retention, and further the delivery of welcoming and culturally appropriate youth-centered SUD services. Special attention will be made to create spaces and activities that facilitate interaction and foster a sense of community among patients and staff. Examples of this include:

- Creating spaces in service settings that encourage community, engagement, and retention (e.g., work and activity stations, podcast studios, art studios).

- Purchasing equipment and supplies that encourage teamwork and engagement (e.g., video games, computers, sports equipment, art supplies).

The following guides eligible youth service providers in using RESET funds to improve youth treatment facilities and outlines the approval process and implementation guidelines.

Program Eligibility

Eligibility for RESET funds is limited to current contracted SAPC youth treatment providers.

Program Length

- RESET Plans can be submitted on the RESET Fund Project Approval Form (Attachment I) through January 31, 2026.
- RESET funds are available starting on July 1, 2025.
- Projects and purchases must be complete by May 31, 2026.
- Invoices must be submitted by June 10, 2026.

RESET Fund Guidelines and Allowable Uses

RESET funds may be used by eligible treatment providers to support the costs related to creating or enhancing spaces that promote youth engagement in SUD services. These spaces should be safe, inviting, and intentionally designed with youth in mind – helping reduce stigma and increase comfort, creativity, and social connection.

Examples include:

- Calm, reflective spaces (e.g., quiet zones, meditation rooms, study areas)
- Creative, interactive spaces for youth driven programming (e.g., art and music studios, video production rooms, fitness/dance areas, youth lounges)
- Flexible, multi-use areas adaptable to different activities throughout the day

Providers are encouraged to involve youth in the planning, design, and implementation of RESET-funded projects. Youth input should guide decisions about space design, programming, and selection of furnishings and activities to ensure relevance and ownership. Additionally, providers are encouraged to incorporate culturally relevant décor, signage, and programming that reflect the backgrounds and identities of the youth served, such as inclusive art, multilingual signage, and current events.

Approval Requirements

Providers must submit a RESET Fund Project Approval Form (Attachment I) and receive a signed approval from SAPC before the start of the project for expenses to be eligible for reimbursement.

RESET funds are not limited to the examples listed; other ideas aligned with the goals of the RYSE Initiative are welcome but must follow the RESET fund approval process.

Category	Examples of Allowable Use
Purchase of furniture and supplies to create spaces for inviting for youth.	<ul style="list-style-type: none"> • Comfortable seating such as couches and beanbags • Desks or tables where youth can comfortably do schoolwork • Welcoming lighting • Patio/outdoor furniture
Purchase of equipment and supplies to develop or increase youth-centered programming.	<ul style="list-style-type: none"> • Video game consoles and video games • Televisions, monitors • Computers • Speakers, headsets • Podcasting and/or video recording equipment • Sports/exercise equipment • Musical instruments • Equipment and supplies for classes (i.e. cooking/baking, clothing design, sewing, crochet, meditation, mechanics, woodshop) • Board games • Pool tables
Minor renovations to develop youth-centered spaces and programming to increase youth engagement (renovations that do not require a permit as per applicable laws and regulations).	<ul style="list-style-type: none"> • Upgrading paint to make the spaces for inviting for youth. • Purchase and installation of art or youth friendly décor. • Installation of Safe Space messaging (i.e. signs for LGBTQ+ and/or immigrant friendly spaces) • Installation of flooring

Renovations

- Any renovations require prior SAPC approval.
- Minor renovations are those that do not require a permit per applicable laws and regulations.
- Sites may be inspected to ensure funds were spent as approved.

Providers must establish strict organizational controls, including written policies and procedures, that clearly defined responsibilities, and safeguards to avoid budget overruns or incomplete implementation.

RESET Funding Allocations

RESET fund allocations will be made at the provider level and may be distributed across eligible sites servicing youth as best determined by the provider. However, all youth-serving sites must benefit from investments from these RESET funds. Funding allocation is subject to change based on the availability of funds.

Approval Process

1. Identify the needed activities and supplies to improve the overall use and look of the facility. Include the estimated funding amount per site. There is no cap on investments per site, as long as the overall request does not exceed the total allocated amount and each site benefits.
2. Designate a Project Manager responsible for overseeing the project and serve as the main point of contact to address any SAPC questions or concerns.
3. Complete Attachment I, RESET Fund Project Approval Form, and submit it to SAPC_ASOC@ph.lacounty.gov.
 - a. Include specific project information and full cost estimates of the project.
 - b. Obtain executive signature on the form to ensure agency-level accountability.
4. Submit a separate form must be submitted for each location where RESET funds will be used.
5. SAPC will review the request, and if approved, return a signed and approved form.
6. Any approved purchases and projects may be completed as of the date the RESET Fund Project Approval Form is signed by SAPC.

Reimbursement Process

To receive reimbursement for approved activities and/or projects:

1. Complete the RESET Invoice (Attachment II). Invoices may be submitted after purchases are made or facility improvements completed, but no later than June 10, 2026.
2. Invoices submitted by the 10th of the month will be processed in that month. Invoices submitted after the 10th of the month will be paid the following month.
3. Include all supporting documentation to confirm the use of funds (e.g., receipts, invoices, canceled checks).
4. Attach supporting documentation to the approved Invoice and submit to SAPC_ASOC@ph.lacounty.gov.

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If you have any questions or need additional information, please contact
SAPC_ASOC@ph.lacounty.gov.

GT:yl

Attachments

- 1) Attachment I: RESET Fund Project Approval Form
- 2) Attachment II: RYSE RESET Fund Invoice