



**COUNTY OF LOS ANGELES  
DEPARTMENT OF PUBLIC HEALTH ENVIRONMENTAL HEALTH  
CAMPS AND SCHOOLS PROGRAM**

1435 West Covina Parkway  
West Covina, CA 91790  
(626) 813-3428 Fax (626) 814-9173  
[www.publichealth.lacounty.gov/eh](http://www.publichealth.lacounty.gov/eh)



## **NOTICE OF INTENT TO OPERATE A CHILDREN'S CAMP/ORGANIZED CAMP**

The California Code of Regulations (CCR) and LA County Code Title 11 requires camp operators to submit to the local health officer a **Notice of Intention** to operate at least 30 days prior to construction of a new camp, any major remodel or expansion of facilities, change in owner or operator, or operation of a seasonal camp that only operates during part of the year.

You can use this form as your **NOTICE OF INTENT**

- If you are a seasonal camp and already have a public health permit, please submit this form 30 days prior to operating.
- If you are planning a remodel or expansion, and you already have a public health permit, please submit this form with a statement describing the remodel or expansion.
- If you are new camp, new owner, or do not have a public health permit, please submit this form along with a *Children's Camp/Organized Camp Public Health Permit application*.

If you have any questions regarding the Children's Camp/Organized Camp operational requirements, Notice of Intent to Operate, or the Public Health Permit application process, please contact the Camps and Schools Program at (626) 813-3428 or visit our website at <http://www.ph.lacounty.gov/eh/business/children-camp.htm>

Send the completed form to:

Camps and Schools Program  
1435 West Covina Parkway  
West Covina, CA 91790  
or by email to:  
[Campsandschools@ph.lacounty.gov](mailto:Campsandschools@ph.lacounty.gov)

# NOTICE OF INTENT TO OPERATE A CHILDREN'S CAMP/ORGANIZED CAMP

Camp Name/DBA:

Camp Address:

Camp Owner Name:  
(Last, First)

Owner Mailing Address:

Owner Email:

Owner Phone:

Camp Operator Name:  
(Last, First)

Operator Mailing Address:

Operator Email:

Operator Phone:

- Camp Operates Year-Round  
 Seasonal Operation (attach a calendar/schedule of operating dates)

I hereby certify that to the best of my knowledge and belief the information provided is true and correct.

Print

Title

Signature

Date